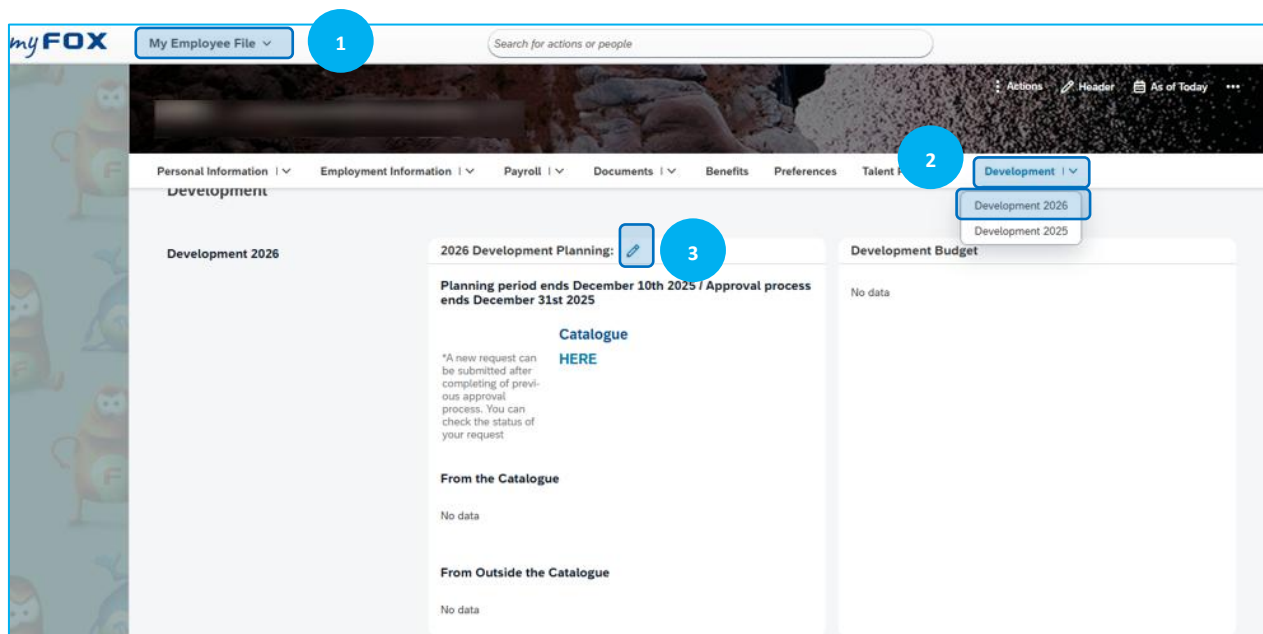# Creating a development request

Where to apply for development

We can create a request for various development or training activities in myFox, on our employee profile (*My employee file*). Here we will then open *Development – Development 2026*. We initiate the creation of the request by clicking on the symbol ✏️ .

Application for development – filling out the application

This will open a new pane where we can define selected development activities. The application is divided into two parts – *From the Catalogue* (internal courses and training or some external training organized on Foxconn premises) and *From Outside the Catalogue* (i.e. everything else we want to develop and is not in the catalogue).

All mandatory fields (marked with *) must be filled in the application. If we do not use both parts (development *From the Catalogue* and *From Outside the Catalogue*), the unused part of the application must be deleted using the symbol 🗑️ . If, on the other hand, we need to add more development items from the same part, this can be done using *Add From*…). The application is sent for further approval via *Save*.

2026 Development Planning:

Catalogue

*A new request can be submitted after completing of previous approval process. You can check the status of your request
HERE

∨ **From the Catalogue** 🗑

Title*

No Selection ∨

Price in CZK ex VAT	Category	Vendor

Latest Due Date* | Development Purpose* | Request Reason*
MMM dd, yyyy 📅 | No Selection ∨ |

Owner | Course ID | PR ID

Add From the Catalogue

∨ **From Outside the Catalogue** 🗑

Save | Cancel

Condition for creating a new request

Only one development request can be created at a time (it can contain any number of different courses, trainings, etc.). This means that you either need to wait until the first request is approved and then send a new one. Or you can download the original request back to yourself and complete it.