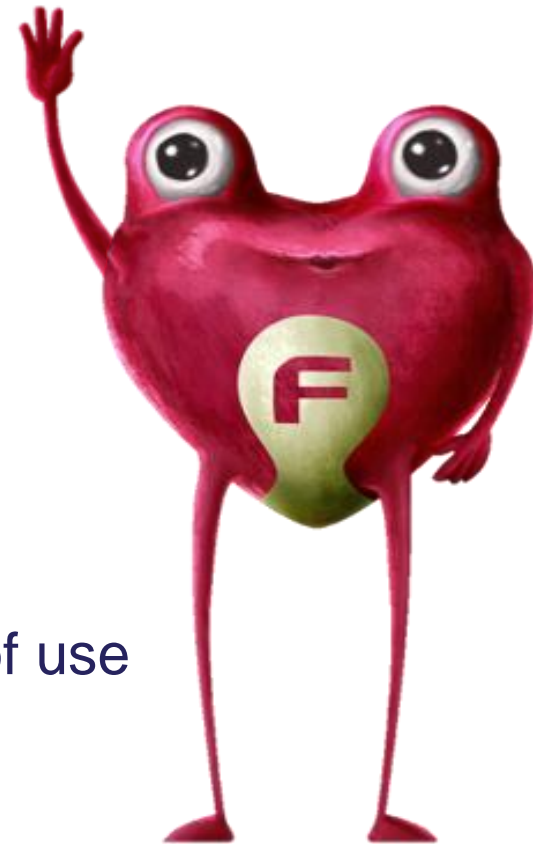


Using the JOBka App

1. How will JOBka benefit me?
2. How do I download JOBka?
3. How do I log into my JOBka?
4. How can I use JOBka?
5. What can I find in JOBka? + Terms and conditions of use
6. Who can help me if I have a problem with JOBka?



How will JOBka benefit me?

- ✓ Stay informed with JOBka – Access information anytime, anywhere.
- ✓ Overview of employee benefits – Find out what you're entitled to and make the most of your perks.
- ✓ Discover new job opportunities – Be among the first to know or refer a friend and earn a reward.
- ✓ Have a question? Ask and get answers directly in the app.
- ✓ Buy, sell, or trade items easily and securely with your colleagues!
- ✓ Daily meal offers always at your fingertips.
- ✓ Your opinion matters! Vote, register for events, or confirm important documents.

How do I download JOBka?

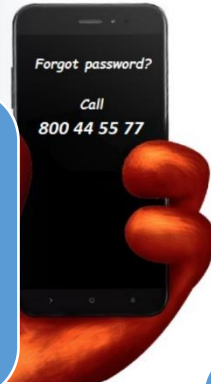
The app is available for free download on the App Store (for iOS) or Google Play (for Android).

Simply search for "JOBka" in the App Store or Google Play and install the app on your mobile device.



How do I log into my JOBka?

Logging into myFox



Forgot your myFox password? Call LEXI!
800 44 55 77

myFox – Home page



Click on the JOBka tile.

QR code to complete registration

Get your unique code to register for JOBka.

How is the process of getting a QR code in practice?

1a

Log in to myFox (QR code)



1b

If you are asked for the company ID, enter: **foxconn**
foxconn
czech

SAP SuccessFactors

ID společnosti:

foxconn

Pokračovat

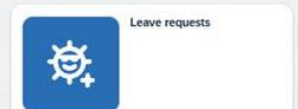
2.



Quick Actions



Organizational Updates

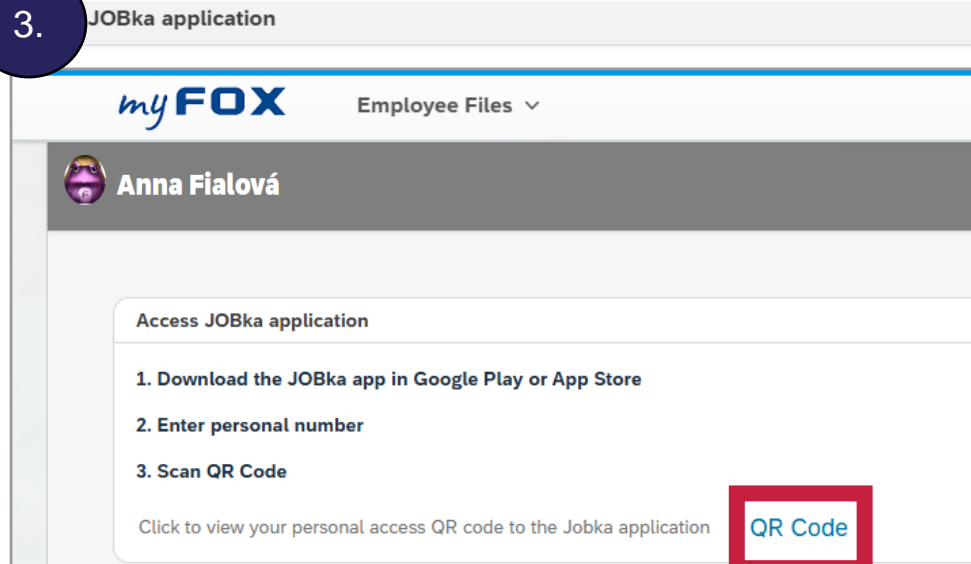


Jobka

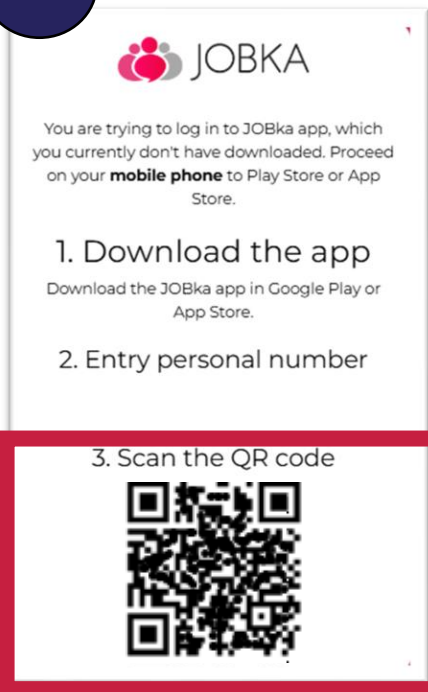


Access JOBka application

3.



4.



What is important to know about JOBka?

Minimum requirements

"Smart" phone with Android 7 and newer, iOS 11 and newer.

Location tracking

The app does not require it (permission is voluntary for those who want to use the weather service).

App size

It takes up the same amount of space on your phone as approximately 15 photos.

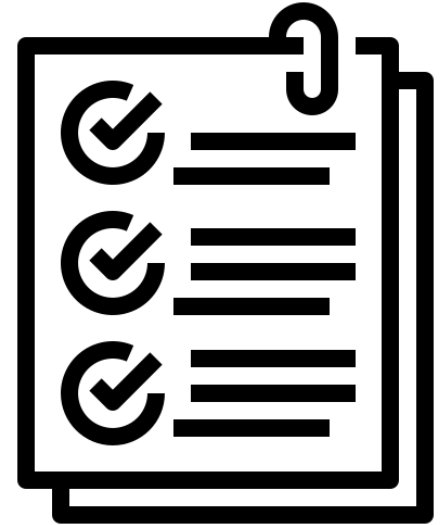
Security

PIN and then you can set up Face ID, Touch ID.

How can I use JOBka?

When using JOBka:

- ✓ I comply with legal regulations;
- ✓ I act in accordance with the company's Code of Ethics;
- ✓ I adhere to internal regulations (especially safety guidelines);
- ✓ I proceed in accordance with the rights and interests of the company.



What will I find in JOBka? + Terms and conditions

- » **Announcements and News:** Information about company events.

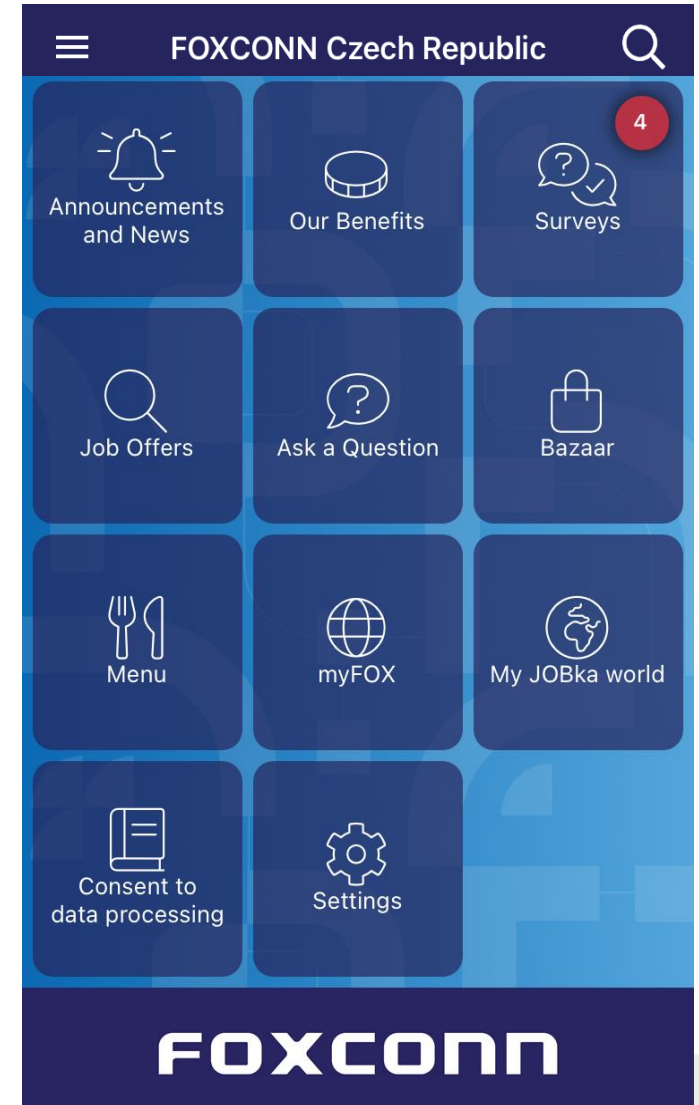
This information is confidential and is intended only for company employees.

- » **Our benefits:** Overview of all current benefits.

Users can share information about the benefits and advantages provided by the company only for the purpose of reaching potential new employees.

- » **Surveys:** Share your opinion and influence the events within the company.

Participation in surveys is completely voluntary, and the user is not required to answer any questions. In the case of open-ended questions, the user's responses **must be polite, relevant, and must not contain offensive or inappropriate content** or internal sensitive information.



What will I find in JOBka? + Terms and conditions

» **Job offers:** Information about company events.

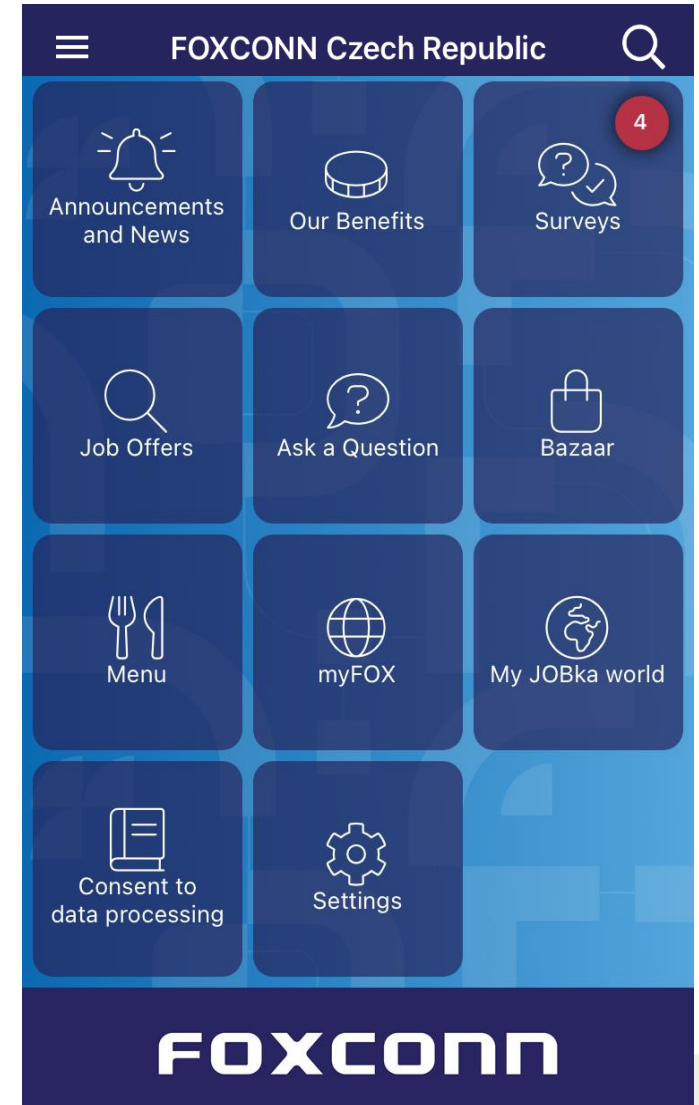
The user can only recommend candidates who have **explicitly agreed** to it (the consent wording can be found directly in the referral form in the app). The user should only recommend qualified candidates who meet the requirements for the given job position.

» **Ask a questions:** Employer inquiries categorized by department.

Submitted inquiries **are not anonymous**; the app administrators can see the first name, last name, and personal identification number of the question author.

Inquiries must be polite, concise, and relevant.

It is not allowed to include sensitive business information in the inquiries, as they are **visible to all content administrators** (selected employees such as EHS, ICT, PR, IT, etc., who are responsible for providing responses within the app).

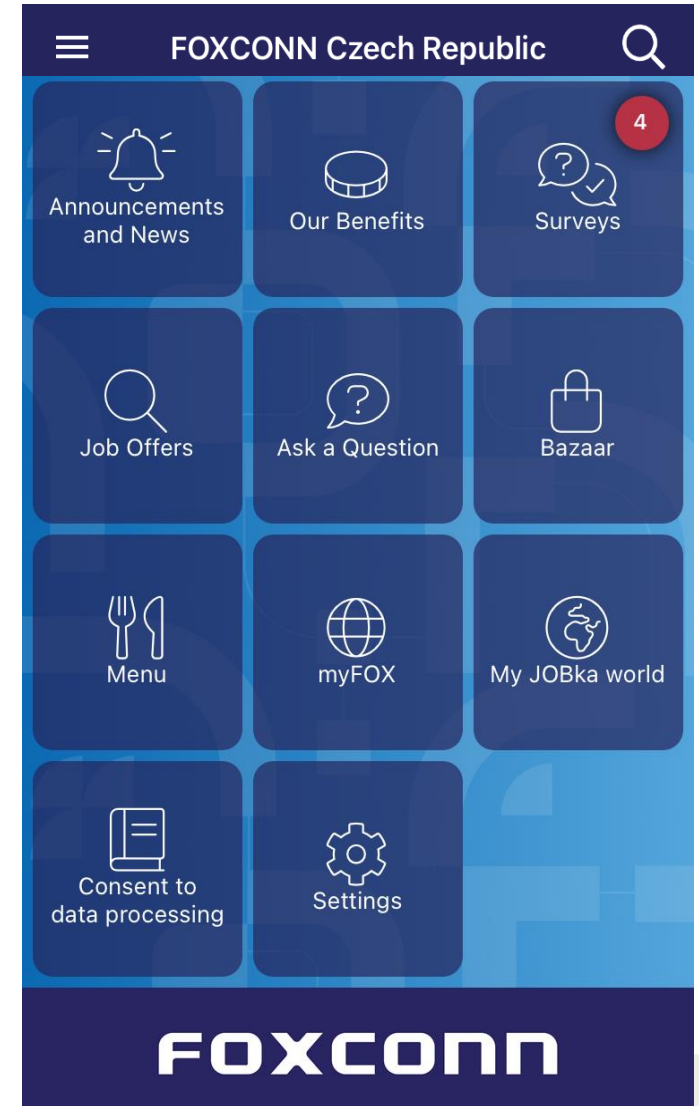


What will I find in JOBka? + Terms and conditions

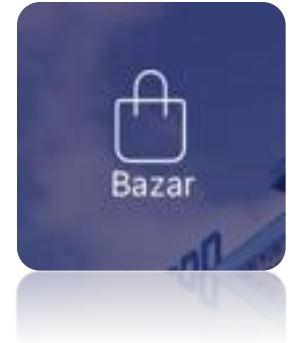
- » **Menu:** Weekly menu for quick reference.myFOX: Link to the HR system (requires login credentials).
- » **My JOBka World:** A module primarily filled by the supplier, except for our rules for app usage.
- » **Consent to data processing:** The user grants it upon the initial launch of the app. Without granting consent, the app cannot be activated.

By granting consent, the user agrees to the terms of use for the app, the rules of individual modules, and the processing of personal data.

- » **Settings:** Option to change the language or PIN.



What will I find in JOBka? + Terms and conditions



» **Bazar:** Offer and request items with your colleagues.
The marketplace is intended only **for company employees.**

The user is responsible for ensuring that the content of the advertisement and/or photographs or other files **do not infringe the rights of third parties.** The user must provide complete and truthful information about the offered goods or services in the advertisement.

When the user's employment ends or access to the app is revoked, the advertisement will be automatically deleted within 5 days.

The user will primarily be contacted by the interested party via the contact information published in the advertisement (email and/or phone number). A comment can also be added, which will be visible to all users of the module

The company does not take any warranties and assumes no responsibility for the quality or origin of the offered goods and/or services. The relationship between the user and the interested party is governed by the Civil Code. Responsibility for the delivery, receipt of goods or services, and payment for goods/services rests entirely with the user and the interested party.

The company is entitled to remove advertisements that, in its opinion, do not meet the advertising conditions or violate legal or internal company regulations, and to deny the user access to the Bazar module.

Prohibited content: Sale or request of prohibited or illegal goods/services; commercial advertising or promotion of business activities; **products, components, or materials of the company.**

Detailed rules for the module can be found in the [Terms of Use of the app](#)

Who can help me with JOBka?



Technical issues in the app (e.g., problems with the employee's personal user account) ➡ HRIS team via JIRA ticket.



General information about the app and content suggestions ➡ Irena Tomková, Zuzana Bittner



Errors in the app itself ➡ My JOBka World

