



RECRUITING

Onboarding tutorial

After the offer is accepted, recruiter sends the record to the status **Onboard** and hands the responsibility over to the personal administration team.

Managers get e-mail notification about start day of their new team member.

Employee ID is generated automatically by the system after the candidate is entered there. This is possible only after the candidate has successfully passed a medical check-up and has handed over the documents needed for his/her start at Foxconn.

The work contract is given to the candidate on the first day of his/her employment (before the initial training).

Job requisition is formally closed after the real start date of the employee.